

Name of Operator: SeaTac Fuel Facilities - Swissport Fueling, Inc Insp. ID # 6202	
OPID No. 32517	Unit ID No.
HQ Address: 42025 Aviation Drive Suite 350 Dulles, VA 20166	System/Unit Name & Address: 2350 S 190 th Seattle, WA 98188
Operator Official: Mike Norris Title: Vice President Phone: 703-742-4319 Emergency Phone/Cell: 206-499-8687	Address: 2350 S 190 th St City: Seattle State: WA Zip Code: 98188
Persons Interviewed	Title
Nestor Soriano	Operations Manager
	Phone No. 206-246-0407
State Representative(s): Ronda Shupert	Inspection Date(s) 3/3/2015
Records Location: SeaTac	

Unit Description:
The Sea-Tac Jet Fuel Storage/Distribution System (SJFSDS) is located on Sea-Tac Airport. The purpose of the facility is to receive, perform quality control checks, remove impurities, and distribute all the Jet-A fuel required to Sea-Tac Airport. The facility operates and is manned by qualified operators 24 hours per day. Jet Fuel is received from the BP/ Olympic Pipeline Renton Station via a dedicated 12-inch pipeline that is owned and operated by BP/Olympic. The typical jet fuel delivery rate is about 4,900 gal/min. There are five (5) Receiving Tanks that receive fuel from Olympic Pipeline. They have a total gross capacity of 16.3 million gallons. Breakout Tank 115 is one (1) of the Receiving Tanks. After fuel is received from these Receiving Tanks, it will be sampled and tested in the laboratory for complete analysis (ASTM D-1655). After passing laboratory tests, Jet fuel is filtered and transferred to three (3) Issue Tanks with a total gross capacity of 6.9 million gallons. These three Issue Tanks supply fuel to the airport through the hydrant system.
Portion of Unit Inspected:
The inspection included a review of the company's OQ Program and associated records.

<p>Sat+ - Exceeds requirements/exemplary performance Sat - Meets requirements Con - "Concern" meets requirements, but is an area of recommendation and/or area that if not addressed may lead to non-compliance Unsat - Does not meet requirements N/A - Not Applicable N/C - Not Checked</p>
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Training and Qualification - Operator Qualification

1. Operator Qualification Plan and Covered Tasks (detail) *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks? (TQ.OQ.OQPLAN.P) (detail)*

192.805(a) (192.801(b))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1						

2. Reevaluation Intervals for Covered Tasks (detail) *Does the process establish and justify requirements for reevaluation intervals for each covered task? (TQ.OQ.REEVALINTERVAL.P) (detail)*

192.805(g)	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1						

3. Contractors Adhering to OQ Plan (detail) *Does the process require the OQ plan to be communicated to contractors and ensure that contractors are following the plan? (TQ.OQ.OQPLANCONTRACTOR.P) (detail)*

192.805(b) (192.805(f); 192.805(c))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.13 Seven day class, one month on the job with qualified person, written test, then practical evaluation						

4. Contractor and Other Entity Qualification (detail) *Does the process require contractor organizations or other entities that perform covered tasks on behalf of the operator to be qualified? (TQ.OQ.OQCONTRACTOR.P) (detail)*

192.805(b) (192.805(c); 192.855(d); 192.805(e); 192.805(f))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.13 OQ plan section 1.13 Seven day class, one month on the job with qualified person, written test, then practical evaluation						

6. Contractor and Other Entity Qualification (detail) *Are adequate records maintained for contractor personnel qualifications that contain the required elements? (TQ.OQ.OQCONTRACTOR.R) (detail)*

192.807(a) (192.807(b))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes Reviewed Bryan Gonzales & Ramon Pinpin. Online system will show as red one month prior to OQ expiration, the Operations supervisor will personally notifies personnel.						

7. Management of Other Entities Performing Covered Tasks (detail) *Do records document evaluation of the other entity (ies) performing covered task(s) on behalf of the operator (e.g., through mutual assistance agreements) prior to performing task? (TQ.OQ.OTHERENTITY.R) (detail)*

192.805(b) (192.805(c); 192.803)	Sat+	Sat	Concern	Unsat	NA x	NC
Notes Do not use other entities.						

8. Evaluation Methods (detail) Are evaluation methods established and documented appropriate to each covered task? (TQ.OQ.EVALMETHOD.P) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1						

9. Evaluation Methods (detail) Do records indicate evaluation methods are documented for covered tasks and consistent with personnel qualification records? (TQ.OQ.EVALMETHOD.R) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1. also reviewed random records						

10. Abnormal Operating Conditions (detail) Does the process require: 1) individuals performing covered tasks be qualified to recognize and react to abnormal operating conditions (AOCs), 2) evaluation and qualification of individuals for their capability to recognize and react to AOCs, 3) AOCs identified as those that the individual may reasonably anticipate and appropriately react to during the performance of the covered task, and 4) established provisions for communicating AOCs for the purpose of qualifying individuals? (TQ.OQ.ABNORMAL.P) (detail)

192.803	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1. Reviewed random records. Reviewed #31 in the training portion of the OQ plan.						

11. Abnormal Operating Conditions (detail) Do records document evaluation of qualified individuals for recognition and reaction to AOCs? (TQ.OQ.ABNORMAL.R) (detail)

192.807(a) (192.807(b); 192.803)	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.1. Reviewed Bryan Gonzales and Ramon Pinpin's records						

12. Qualification Records for Personnel Performing Covered Tasks (detail) Do records document the evaluation and qualifications of individuals performing covered tasks, and can the qualification of individuals performing covered tasks be verified? (TQ.OQ.RECORDS.R) (detail)

192.807	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.2. Reviewed Bryan Gonzales and Ramon Pinpin's records						

13. Planning for Mergers and Acquisitions (Due Diligence re: Acquiring Qualified Individuals) (detail) Does the process adequately manage qualifications of individuals performing covered tasks during program integration following a merger or acquisition? (TQ.OQ.MERGERACQ.P) (detail)

192.805(b) (192.803)	Sat+	Sat x	Concern	Unsat	NA	NC
Notes OQ plan section 1.17.						

14. Training Requirements (Initial, Retraining, and Reevaluation) (detail) *Does the OQ program provide for initial qualification, retraining and reevaluation of individuals performing covered tasks?* (TQ.OQ.TRAINING.P) (detail)

192.805(h)	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.1, 1.2 & 1.9

16. Covered Task Performed by Non-Qualified Individual (detail) *Are there provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are there restrictions and limitations placed on such activities?* (TQ.OQ.NONQUALIFIED.P) (detail)

192.805(c)	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.4

17. Personnel Performance Monitoring (detail) *Does the program include provisions to evaluate an individual if there is reason to believe the individual is no longer qualified to perform a covered task based on: covered task performance by an individual contributed to an incident or accident; other factors affecting the performance of covered tasks?* (TQ.OQ.PERFMONITOR.P) (detail)

192.805(d) (192.805(e))	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.5 & 1.6

19. Program Performance and Improvement (detail) *Does the process require evaluation of the OQ program and implementation of improvements to enhance the effectiveness of the program?* (TQ.OQ.PROGRAMEVAL.P) (detail)

192.605(a) (192.605(b)(8))	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.19

Reviewed evaluation from 2013 and 2014.

21. Management of Changes (detail) *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)?* (TQ.OQ.MOC.P) (detail)

192.805(f)	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.7

Communicated thru shift changes, communication meetings.

22. Notification of Significant Plan Changes (detail) *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified?* (TQ.OQ.CHANGENOTIFY.P) (detail)

192.805(i)	Sat+	Sat x	Concern	Unsat	NA	NC
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Notes
OQ plan section 1.18

PHMSA Form 14 Question Set (IA Equivalent)
PHMSA (OQ) INSPECTION FORM

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